

TYNESIDE

CINEMA

TALENT UNIT PROGRAMME PRODUCER

FREELANCE – 3 DAYS PER WEEK

We are seeking a strategic and creative Programme Producer to join the new Tyneside Cinema Talent Unit Team on a freelance basis. The role will develop the content, direction and future of the Talent Unit, providing an engaging programme internally and forging valuable external links within the screen & content industry.



ABOUT US

Tyneside Cinema is the North East's leading independent cinema located in the heart of Newcastle upon Tyne where it provides a welcoming space for people from all walks of life to come together.

In 2026, the doors will open to the Tyneside Talent Unit housed within the Tyneside Cinema. This will offer unique talent development opportunities for young people aspiring to work within the screen & content industry in state-of-the-art facilities.

The Talent Unit Programme Producer will lead the team, direction and engagement. This will be a highly responsive, organic and resourceful role that will need an individual that feels comfortable operating in a start-up mode and be able to test, learn and grow in the role.



ABOUT THE ROLE

Key Responsibilities

- Produce an engaging and relevant programme of events and activities to be hosted as part of the Talent Unit.
- Work with members to tailor support, resources and facilitators that meet their needs.
- Undertake benchmarking to ensure the Talent Unit remains relevant and up-to-date with the screen industries across factual & non factual content
- Secure funding for expansion and continued development of the Talent Unit
- Complete reporting, monitoring and evaluation as required
- Lead on all creative aspects of the Talent Unit, and manage a team of freelancers to deliver high-quality support to the members

Reporting & Structure

- Reports to Tyneside Cinema Custodian / CEO.
- Overall governance led by Tyneside Cinema charity
- Reports as a member of the Tyneside Cinema interdepartmental programme team.
- Works closely with the Tyneside Cinema Marketing & Engagement team

SKILLS & EXPERIENCE

Essential

- Knowledge of production within screen & media industries
- Direct experience of engagement with young people
- Experience in design and delivery of producing and project managing programmes
- Business management skills.
- Leadership skills
- Experience in funding and sponsorship
- The ability to be thorough
- Detail oriented
- The ability to use your initiative.
- The flexibility to be open to change.
- The ability to organise your time and workload efficiently

Desirable

- Experience of start-up environments
- Technical film making knowledge
- Experience of facilitating workshops
- Lived experience of marginalisation, or working with marginalised voices



WORKING HOURS & PAY

- Fee: £225 per day
- Hours: 3 days (24 hours) per week
- Location of work: Tyneside Cinema, 10 Pilgrim Street, Newcastle upon Tyne, NE1 6QG. Hybrid working available upon request.
- Contract length: 12 months
- Expected start date: January 2026

EMPLOYEE BENEFITS

We want to support your love for film and enable you to experience our amazing food and beverage venues while working within Tyneside Cinema.

- Unlimited free tickets for personal use
- 12 additional complimentary tickets every 3 months for your friends/family
- Discounted food and soft drinks from the Bar Café and Vicolo
- Free use of Talent Unit Facilities & Equipment

APPLICATIONS

To Apply

Please email :

- a CV to joinus@tynesidecinema.co.uk
- A cover letter or video introduction (optional)
- Complete the following application form: [Talent Unit Programme Producer Application Form](#)

Deadline for applications: Friday 19th December at 7:00pm

Tyneside Cinema's goal is to promote a diverse and inclusive workplace and we are committed to building a team that reflects a wide variety of skills, perspectives and backgrounds.

We are an equal opportunities employer, hiring on merit and our business need. We encourage applications regardless of age, sex, gender identity, sexual orientation, gender reassignment, marital status, pregnancy, parenthood, religion or belief and disability.

We have also recently partnered with [Suitability](#) and [Smart Works](#) who can provide business attire free of charge to wear to your interview if needed.

If you require any reasonable adjustments in our recruitment process, please let us know.

